

The University of Kansas  
Kansas Law Enforcement Training Center  
Hutchinson, Kansas

**Reciprocity Authority for Release of Information**

Kansas law (K.S.A. 74-5608a) allows the director of police training to recommend that the KSCPOST grant reciprocity certification to any person who has been duly certified under the laws of another state or territory if, in the opinion of the director, the requirements for certification in such jurisdiction equal or exceed the qualifications required to complete satisfactorily the basic course of instruction at the training center.

**Release of Information**

**Box 1**

I \_\_\_\_\_, hereby authorize the bearer of this release form, or copy thereof, within one year of its date, to obtain any information in your files pertaining to my employment, military, educational records (including but not limited to academic, achievement, attendance, athletic, personal history, grievance and disciplinary records), medical records, professional records (including grievances), and law enforcement records (including, but not limited to any record of charge, prosecution or conviction for criminal or civil offenses).

I hereby release you as the custodian of such records and any entity including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it.

**Applicant Information**

**Box 2**

Full Name (printed): \_\_\_\_\_

Full Name (signature): \_\_\_\_\_

Maiden Name / Aliases: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Mail Completed Copy To:  
Registrar  
Kansas Law Enforcement Training Center  
PO Box 647  
Hutchinson, KS 67504-0647

Or Fax:  
(620) 694-1420

**“Integrity is the  
Basis for  
Community Trust”**